

# NOTICE

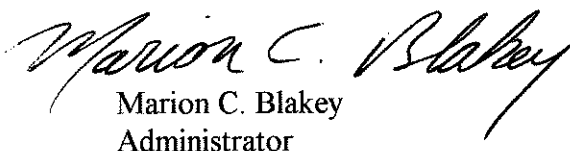
## U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

**N 1100.300**

Effective  
Date: 5/12/05  
Cancellation  
Date: 5/12/06

### **SUBJ: OFFICE OF INFORMATION SERVICES RESTRUCTURING**

- 1. PURPOSE.** This notice announces the restructuring of the Office of Information Services (AIO). More specifically, this notice announces the establishment of a new directorate—the Office of IT Optimization and Performance Tracking (AOT)—and resulting shifts of responsibility in the organization. The Director, AOT-1, reports directly to the Assistant Administrator for Information Services and Chief Information Officer, AIO-1.
- 2. WHO THIS NOTICE AFFECTS.** This notice affects anyone who interacts with AIO.
- 3. EXPLANATION OF CHANGE.** The Office of Information Services has significantly expanded its duties and responsibilities in three areas: interface with OMB, GAO, and OIG; establishing governance process for achieving IT Flight Plan targets, including cost control; and enabling enterprise services and the sharing of IT resources across lines of business. Given the increased complexity and significance of providing oversight to the FAA's key information technology enterprise programs and the work the activity has generated, it has become necessary to restructure AIO. Under the new structure, AIO will have three directorates, two of which currently exist—the Office of Information Technology Research and Development and the Office of Information Systems Security—and a new directorate—the Office of IT Optimization and Performance Tracking. The new directorate will help manage the FAA's information technology program in the three areas cited above. Three existing offices—the Software Engineering Resource Center, AIO-5, the Process Engineering Division, AIO-200, and the Information Management Division, AIO-300—and their current responsibilities will move under the new directorate. Also, the Strategy and Investment Analysis Division, AIO-100, will become AIO-20 without any change in responsibility (see attached organizational chart). The details of these changes will be reflected in the next revision to Order 1100.2.
- 4. DISTRIBUTION.** This notice is distributed to the division level in Washington headquarters, regions, and centers, with a limited distribution to all field offices and facilities.

  
Marion C. Blakey  
Administrator

**APPENDIX A: OFFICE OF INFORMATION SERVICES ORGANIZATION CHART**